

Haybridge Alliance ACITT

Ensuring Transparency and Fairness in the Application Process

Haybridge Alliance SCITT ensures that all candidates are treated fairly.

The information and support we provide ensures you have the best chance of succeeding in their future applications should we not offer you a place.

Course information

When publishing course information, we include our training locations and contact details. Please check these carefully to ensure that our training is accessible to you. We will update these when necessary, so please ensure you check the current arrangements.

Courses may become full either when all available spaces have been allocated or when we are unable to secure a suitable, quality school placement for that course. When a course is full, we will make this clear on the application platform to prevent candidates from applying. Should a candidate be in the process of applying to a course which then becomes full we will let them know as soon as we can and suggest alternative courses or providers for them to consider.

Unsuccessful applications

If an application is rejected, we will give you feedback (verbally and via DfE Apply).

Conditions of an offer

When you apply to use you will provide us with details of people who can give references for you. We will only contact these people after you have accepted an offer. We will use these references as part of the process to check you are safe for them to work with children. All offers we make will be conditional on these checks being successful (we also make this clear to you at interview).

When we make an offer subject to conditions, we will you the time (with a clear deadline) to meet them. We treat all applicants equitably and give all candidates the same amount of time to meet the same conditions.

If we defer an offer we will ensure that we have the places to fulfil this offer in the next academic year.

Application deadlines

We have 40 working days to make decisions about applications, however we will often seek to make a decision sooner. We will ensure we will carry out interviews before these deadlines we can make decisions in time.

Details of application deadlines (and any variations due to holiday periods) can be found at <https://www.apply-for-teacher-training.service.gov.uk/provider/service-guidance/dates-and-deadlines> .

Accepting an offer

You can wait until 10 working days after you have **received decisions on all your applications** before accepting or declining any offers. You will not be encouraged to respond sooner than you have to. You should ensure you consider any offers carefully and should choose the right course for you.

Accessibility needs

We will ask you about if you have any accessibility needs. Please answer this question fully to ensure we can make any reasonable adjustments.

Complaints procedure

Should you have any reason to complaints please see our complaints form, which can be found on our website, and email it to info@teachwithhaybridge.co.uk.